



CITY OF MERCED
678 West 18th Street
Merced, CA 95340

IMPORTANT – READ CAREFULLY

Correction Notice
City of Merced Municipal Code Chapter 1.10 provides for the issuance of correction notices for violations of the Municipal Code and applicable State Codes, Ordinances and regulations. This correction notice provides you the opportunity to correct the violation(s) within the time specified without paying any fines or penalties. A correction notice cannot be appealed. If you do not correct the violation(s) within the time listed on the front of this notice, you may be subject to additional enforcement actions, such as an administrative citation.

ADMINISTRATIVE CITATION

Issuing Dept: Code Enforcement Telephone: (209) 385-6237

Case No: CE-25-0180

Date: 06/20/2025

Address of the Violation: 1214 W 3RD ST

Administrative Citation
City of Merced Municipal Code Chapter 1.10 provides for the issuance of administrative citations for violations of the Municipal Code and applicable State Codes, Ordinances and regulations. There are three levels of citations that can be issued progressively for a violation. The fines, as indicated on the front of the citation, are \$100.00 for the First Citation, \$200.00 for the Second Citation and \$300.00 for the Third and subsequent Citations for violations of the same ordinance within 12 months. These fines are cumulative and citations may be issued each day the violation exists or is repeated.

How to Pay Fine
The fine must be paid to the City of Merced within thirty (30) days of the issue date. The amount of the fine is indicated on the front of the administrative citation. You may pay by mail or in person at Merced Civic Center, Finance Department, 678 West 18th Street, Merced, CA 95340. Payment may be made by personal check, cashier's check, money order, credit card or debit card. Please write the citation number on your check or money order.

If you need further clarification about payment of the citation, please call (209) 385-6918 for the Finance Department. Payment of the fine shall not excuse the failure to correct the violation nor shall it bar further enforcement action by the City of Merced.

Consequences of Failure to Pay Fine
The failure of any person to pay the fine assessed by the administrative citation within the time specified on the citation shall result in the matter being assigned to the City Finance Department. The Finance Officer may pursue any and all legal remedies available to collect the fines and any related costs including, but not limited to, interest and the cost of collection.

Consequences of Failure to Correct Violations
Continuing or repeated violations are prohibited and may be subject to additional penalties and enforcement actions. Additional enforcement options can include administrative civil penalties, abatement, criminal prosecution, civil litigation, recording the violation with the County Recorder and forfeiture of certain State tax benefits for substandard residential rental property. These options can empower the City to collect fines up to \$100,000.00, to demolish structures or make necessary repairs at the owner's expense, and to incarcerate violators. Any of these options or others may be used if the administrative citations do not achieve compliance.

If you need further information about the violations and/or how to comply, please call the inspector designated on this citation.

Rights of Appeal
A. You may contest that there was a violation of the Code or that you are the Responsible Party by completing a Request for Appeal Hearing Form and returning it to the City Clerk within thirty (30) days from the date of the Administrative Citation, together with an advance deposit of the fine or notice that a request for an advance deposit hardship waiver has been filed pursuant to Section 1.10.090.

B. A Request for Appeal Hearing Form may be obtained from the department specified on the Administrative Citation and must be filled out with all the required information.

C. Any appeal filed that --fails to provide all of the information required shall be deemed incomplete.

D. A full description of the appeal process and your rights in that process are contained in City of Merced Municipal Code Section 1.10.080 et seq. and is available at the Merced Civil Center or at www.cityofmerced.org.

E. Failure to appeal or to properly file an appeal shall constitute a waiver of the right to an administrative hearing and adjudication of this action or any portion thereof, and shall become a final administrative enforcement order.

Name (First, Middle, Last)			
HOUSING AUTHORITY MERCED COUNT			
Address			
405 U ST			
City	State	Zip Code	
MERCED	CA	95341	
DL or ID No.	State	Class	DOB

<input type="checkbox"/>	1st Citation (\$100 Per Violation)	TOTAL AMOUNT \$800.00
<input checked="" type="checkbox"/>	2nd Citation (\$200 Per Violation)	
<input type="checkbox"/>	3rd Citation (\$300 Per Violation)	

Total Number of Violations: 4

Code Section:
CA HSC § 17920.3 (A)(14) Improper Maintenance
CA HSC § 17920.3 (A)(11) Dampness of Rooms
MMC 17.04.020 Building Code Violation - Penalty
MMC 8.40.070 (V) Detrimental Conditions
CA HSC § 17920.3 (K) Inadequate Building Maint
CA HSC § 17920.3 (A)(1) Lavatory, Bathtub, Shower
CA HSC § 17920.3 (B)(2) Defect/Deteriorated Floor

Correction(s) Required by Date: 06/30/2025

Contact building department for proper process

Contact building department for proper process

Stop work and obtain building permits by contacting the Building Department at 209-385-4773 to get proper approval to do permitted work on property.

Abate the premises, building, dwelling, or dwelling unit by rehabilitation, demolition, repair, removal, or other appropriate action by the re-inspection date.

Obtain any required permits.

Received and Acknowledged by:

X: Certified Mail #: 9589 0710 5270 2825 1508 06

Date: 06/20/2025

Citing Officer/ID#: Jackie Hicks 6003

(signature)

Contact building department for proper process

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